Cancelling an Appointment

- 1. Open Booking confirmation email.
- 2. Click on "Reschedule"

Service Name	30-min meeting
When	Wednesday, February 1, 2023
	12:00 PM - 12:30 PM
	(UTC-05:00) Eastern Time (US & Canada)

3. On the page that opens select "Cancel booking".

Upcoming booking for La	auren Hammer		
30-min meeting			
Wednesday, Febru	iary 01, 2023	Reschedule	
(L) 12:00 pm (30 minutes)	utes)	Cancel booking	
		New booking]

4. Once an appointment is cancelled, researcher and reviewer will receive email notification of the cancellation.